

The Worshipful Company of Tylers and Bricklayers



Master Craftsman - Roof Tiler and Slater

Application Form

The Worshipful Company of Tylers and Bricklayers of the City of London has for centuries played a leading part in the regulation of standards of craftsmanship in and around London. Because of the importance of the London region these have impacted on standards across the United Kingdom and helped to shape the various manifestations of the Building Regulations since their introduction in the wake of the Great Fire in 1666.

The Company, in seeking to encourage the highest levels of craftsmanship, recognises the best examples of roofing skills through its Triennial Awards programme and through its support of craft training, including the Building Crafts College and the annual tiling and slating competition at WorldSkillsUK. We also wish to recognise those who achieve higher levels of competence in the craft of roof tiling and slating through a combination of their own training, practical site experience and a willingness to assist in the training of others. This recognition takes the form of the award of Master Craftsman status at the Company's Craft Awards Luncheon in March.

Applicants for the award must:

- have completed a recognised apprenticeship in roof tiling and slating or a recognised College course in roofing skills and now possess formal craft qualifications
- provide evidence to show the time spent in training and as a qualified craftsman
- provide details of projects that they have worked on which demonstrate their experience and standing in the trade of roof tiling and slating.

Evidence to be submitted

For the Qualifications which you have ticked in Table A below, please provide written evidence such as copy certificates or correspondence with the relevant body (NFRC etc).

To demonstrate the two Competencies you have ticked in Table B below, please submit a portfolio of your projects, including descriptions and photographs, through which you can demonstrate knowledge, experience and successful completion of the required Competencies, including the date that the works were carried out. For the training and education Competency, provide written details of the individuals trained, their attainment of experience and subsequent career progress.

Inspection and references

As part of the evaluation process members of the Craft Committee may visit to inspect your work at first hand. We will also require references from three individuals who have had direct experience of your work. For example, this could be an architect, surveyor, conservation officer, client or colleague. By submitting this application form, you agree that we may contact them by telephone or e-mail or meet them in person if appropriate.

NAME OF APPLICANT: _____

CONTACT DETAILS:
(TELEPHONE AND EMAIL) _____

SIGNATURE OF APPLICANT: _____
(please also complete and sign the GDPR declaration below)

DATE OF APPLICATION: _____

I,....., *[please insert full name]* being an applicant for recognition as a Master Craftsman of the Worshipful Company of Tylers and Bricklayers (the “Company”), agree that the Company may store and use the personal data provided by me for all purposes connected directly or indirectly with my application for Master Craftsman status, including the following:

- to assess my application and competencies;
- if successful, to invite me (a) to attend the Craft Awards ceremony and luncheon organised by the Company and (b) to become a Craft Freeman of the Company; and
- to use my name and photograph as a Master Craftsman on the Company’s website, in the Company’s annual newsletter, in any press release that the Company may issue and in publicity materials for the Company’s Master Craftsman award scheme.

I understand that the Company will:

- if my application for Master Craftsman status is unsuccessful, delete all personal data provided by me other than my name and address which will be held for a maximum of six years on a register of unsuccessful applicants;
- take all reasonable steps to keep my personal data safe and secure;
- except as stated above, not share, sell or provide my personal data with or to any third party without my specific consent; and
- take all reasonable steps to ensure that the personal data relating to me held by the Company is accurate and up-to-date.

A copy of the Company’s Data Protection policy may be obtained from the Clerk or viewed on the Company’s website at www.tylersandbricklayers.co.uk.

_____ *[signature]*

_____ *[date]*

Please return the completed application form and supporting documentation to 25 Glenferrie Road, St Albans, Hertfordshire AL1 4JT for the attention of the Chairman of the Craft Committee.

[boxes below for completion by the Company]

RECEIVED BY CHAIRMAN OF THE CRAFT COMMITTEE (DATE): _____

APPROVED BY THE CRAFT COMMITTEE (DATE): _____

Table A - Qualifications

Ref.	Qualification	Tick all those that apply to you and provide written evidence
1	Training as an apprentice	
2	NVQ qualifications at level 3 or 4	
3	City & Guilds qualifications	
4	NFRC Roofmaster status	
5	Membership of the Institute of Roofing	

Table B - Competencies

Ref.	Description of Competency - tick TWO boxes and provide evidence	Tick
1	Onsite training of apprentices or working roofers in tiling, slating and/or leadwork. If you have any, show experience of teaching these subjects in schools or colleges	
2	Working on heritage buildings or roof structures	
3	Completing complex roofing projects, modern or heritage, from initial discussions with the client through to execution of the works	